

**WAYNE TOWNSHIP BOARD
REGULAR MEETING MINUTES
October 3, 2022**

1. **Call to Order:** Supervisor Butts called the meeting to order at 7:33 P.M.
2. **Attendance:** Frank Butts, present; Kurt Reich, present; Judith Fusko, present; James Griggs, present; Frank Maley, present.
Citizens: Three members of the public were present.
press: Liberty Nevins of *Leader Publications* was present.
3. **Pledge of Allegiance:** The pledge to the United States flag was led by Trustee Griggs.
4. **Invocation:** Supervisor Butts gave the invocation.
5. **Approval of Minutes: A. Ambulance Special Assessment Hearing: *Motion by Griggs to approve the minutes of the September 8, 2022 Ambulance Special Assessment Hearing as printed. Support by Fusko. Motion carried.***
B. September 8, 2022 Board Meeting: *Motion by Fusko to approve the minutes of the September 8, 2022 Board Meeting as printed. Support by Maley. Motion carried.*
6. **Treasurer's Report: General Fund Balance:** \$404,498.76; **Receipts:** \$65,725.23. **Expenditures:** \$73,517.60; **New General Fund Balance:** \$396,706.39; **Fire Department Fund Balance (includes Sinking Funds):** \$281,424.04; **Receipts:** \$3,028.94; **Expenditures:** \$16,977.00; **New Fire Department Fund Balance:** \$267,475.98; **Trust and Agency Accounts (Property Taxes, Special Assessment, and Fire Escrow) Balance:** \$274,076.22. ***Motion by Griggs to accept the Treasurer's Report as printed. Support by Reich. Motion carried.***
7. **Approval of Agenda:** Butts asked that County Planning Commission be added as New Business, item A., that the amount of \$1,485.59 be added to the Fire Department list of bills and that Security Cameras be added to Old Business as item C. ***Motion by Fusko to accept the agenda additions as requested. Support by Maley. Motion carried.***
8. **Guest Speaker(s):** There were no guest speakers.
9. **Public Comments:** none
10. **A. Building Inspector:** There was no report from the Building Inspector.
B. Zoning Administrator: There was no report from the Zoning Administrator.
C. Electrical Inspector: Six Electrical Permits were issued for \$1,115.00.
D/E. Mechanical/Plumbing Inspector: Four Mechanical Permits and one Plumbing Permit were issued for \$1,063.00.
F. Assessor: There was no report.
G. Cemetery Report: Craig Yeager said there had been two burials and twenty-four plots had been sold.
H. Fire Board: Chief Butts said that there had been 21 runs in September. He said a former fireman had returned to the department after having moved back from Florida.
I. Blight Inspector: The report from August was discussed.
J. Unsafe Building(s): There was no news on the Morton St. a-frame.
K. Zoning Violations: There were no violations.
L. Planning Commission: At the September 15 meeting the Planning Commission discussed a proposed ordinance on short term rentals provided by Craig Schmidt. No action was taken. Solar power was also discussed. The Commission said it would like a Master Plan developed with the County Planning Commission as was done several years ago.
M. Zoning Board of Appeals: No new hearings have been scheduled.
N. Dowagiac District Library: Reich said the library continues to operate well. He went over programs the library offers during the summer.
O. Emergency Services Authority: There was no report as Butts said no monthly reports had been received.
P. Treasurer: Fusko had an excellent written report as usual. She said tax collections are above what has been usual. Fusko said there are just six Commercial Forest parcels and one Qualified Forest parcel in the township.
Q. Clerk: Reich said two budget amendments are needed. ***Motion by Reich to increase Elections, Machine Setup by \$2,500.00 to a total of \$5,000.00 and to increase Deputy Clerk fee by \$3,000.00 to a total of \$8,000.00. Support by Fusko. Roll call vote: Kurt Reich, yes; Judith Fusko, yes; Frank Maley, yes; James Griggs, yes; Frank Butts, yes. With five yes votes and zero no votes, the two budget amendments were adopted.*** Reich said the General Election is November 8 with the polls open from 7:00 AM to 8:00 PM. He said that the Ballot Drop Box is in the foyer as it was two years ago.

- R. **Supervisor:** Supervisor Butts reported as follows: said the parking lot stripping job looked very good; said that MEC will be doing line clearance in the township; said that the Road Commission will be cutting weeds and brush along streets at Twin Lakes; said he attended a seminar at SMC on the Future of the Economy; said that the total amount of money that will be coming to the Fire Department so far from the Cost Recovery program is over \$10,000.00.
- S. **Township Website:** Griggs said he will be working on getting the Water Study that the County has on our website. Griggs said the printer used by the assessor is broken and needs to be replaced. ***Motion by Fusko to have Griggs replace the assessor's printer not to go over \$300.00. Support by Maley. Motion carried.***
- T. **Meanders:** Maley said a meeting had taken place on September 13.
10. **Payment of Bills:** ***Motion by Butts to pay the list of bills with the addition of \$1,485.59 for a bill for the Fire Department that had accidentally not been printed on the list of bills. Support by Maley. Motion carried.***
11. **Old Business:**
- A. **ARPA Funds:** Fusko went over a long list of possible uses of the remaining ARPA funds as recommended by the ARPA Funds Committee which was set up last month. No action was taken.
- B. **Cloud Building Permit Fees:** There was a discussion of the permit fee schedule which was recommended by the Building Inspector last month and tabled for review. ***Motion by Maley to adopt the Building Permit fee schedule recommended by Scott Saunders last month. Support by Reich. Motion carried.***
- C. **Security Cameras:** Griggs reported on the recommendations by Kerry Collins for security cameras for the Township Hall. Four cameras are proposed at a cost of \$1,200.00 for all of the equipment needed to purchase and to operate the cameras. Griggs said the estimated cost of labor to install the cameras is \$2,700.00. There was a brief discussion about the location of the cameras to ensure election ballot security. ***Motion by Butts to approve \$3,900.00 to purchase and install four security cameras at the Township Hall. Support by Maley carried.***
12. **New Business**
- A. **County Planning Commission Master Plan—Invitation to Participate:** Butts went over the letter from the County Planning Commission inquiring whether the township would like to join with it as it had done several years ago when the County and several townships went together to compose a Master Plan which covered all of the participants and saved each several thousand dollars. ***Motion by Griggs to inform the County Planning Commission that Wayne Township is interested but needs more information including the possible cost. Support by Maley. Motion carried.***
13. **Public comments: Thomas Jaslowski:** Jaslowski, who lives on the short end of O'Keefe Rd., asked that his portion of O'Keefe be widened. It was pointed out that the road had recently been re-graveled and graded. It was also pointed out that widening would cost extra funds. Jaslowski then withdrew his request for widening.
14. **Adjournment:** ***Motion by Griggs to adjourn. Support by Maley. Motion carried.***
The meeting was adjourned at 8:57 P.M.

Kurt Reich, Clerk