

**WAYNE TOWNSHIP BOARD  
REGULAR MEETING MINUTES  
November 9, 2020**

1. **Call to Order:** Supervisor Butts called the meeting to order at 7:25 P.M.  
(It is to be noted that proper Social Distancing was observed by all present. Also, all Board members who were present wore appropriate face masks. Butts said that he had fogged the meeting room to sanitize it after the election. The meeting was open to the public.)
2. **Attendance:** Frank Butts, present; Kurt Reich, present; Judith Fusko, present; James Griggs, absent; Frank Maley, present.  
**Citizens:** Craig Yeager and Tami Yeager were present.  
**Guests:** none
3. **Pledge of Allegiance:** The pledge to the United States flag was said in unison.
4. **Invocation:** Supervisor Butts gave the invocation.
5. **Approval of Minutes:** *Motion by Fusko to approve the minutes of the October 5, 2020 Township Board meeting as printed. Support by Maley. Motion carried.*
6. **Treasurer's Report:** **General Fund Balance:** \$418,199.82; **Receipts:** \$14,236.84; **Expenditures:** \$42,057.34; **New General Fund Balance:** \$390,379.32; **Fire Department Fund Balance (includes Sinking Funds):** \$226,761.22; **Receipts:** \$16,521.03; **Expenditures:** \$16,577.46; **New Fire Department Fund Balance:** \$226,704.79; **Trust and Agency Accounts (Property Taxes, Special Assessment, and Fire Escrow) Balance:** \$71,403.50. *Motion by Reich to accept the Treasurer's Report as printed. Support by Maley. Motion carried.*
7. **Approval of Agenda:** No changes made to the agenda.
8. **Guest Comments:** none
9. **Public Comments:** none
10. **Reports:**
  - A. **Building Inspector:** There was no report.
  - B. **Zoning Administrator:** There was no report.
  - C. **Electrical Inspector:** Seven Electrical Permits were issued for \$1,369.00.
  - D. **Mechanical Inspector:** Six Mechanical Permits were issued for \$1,160.00.
  - E. **Plumbing Inspector:** No Plumbing Permits were issued.
  - F. **Assessor:** A December Board of Review meeting will be held on December 15 beginning at 1:30 P.M. Butts reported that the County Board of Commissioners had approved the contract for Cass County Designated Assessor.
  - G. **Cemeteries: (1.) Cemetery Committee Report:** At a special meeting held on October 20, 2020, the Cemetery Committee unanimously recommended that the Township Board appoint Tammy Yeager as the Cemetery Manager. *Motion by Frank Maley to appoint Tammy Yeager as the Cemetery Manager to fill the unexpired term of Michael Krager, Jr. Support by Fusko. Motion carried. (2.) Cemetery Manager Report:* In his last report as Interim Cemetery Manager, Craig Yeager said that there had been one cremation burial (C. Churchill). He added that there had not been any sales of lots or plots.
  - H. **Fire Board:** Butts said that the fire department had responded to twelve calls in October.
  - I. **Blight Inspector:** The Blight Inspector is moving forward on some cases. Butts went over a few of the cases that Pompey is working on.
  - J. **Unsafe Building(s):** Butts asked that a letter be sent to the owners of the A-frame house on Morton St. north of big Twin.
  - K. **Zoning Violations: (1.) M-51 Auto Parts:** Butts said that he believes this case can be closed out due to continued compliance; **(2.)** Butts said that he believes he has determined who owns the property on Ridge Road where three travel trailers were parked—with no water or sewer. He said it is a man from Illinois and that he owns a piece of property on Dewey Lake St. near Glenwood on which he is allowing a travel trailer to park. Butts said that Pompey is working on the David Coulter case and on a case on Colby St. involving junk around a mobile home.
  - L. **Planning Commission:** The Planning Commission is scheduled to meet on October 8.
  - M. **Zoning Board of Appeals:** Butts said that at the last hearing the variance was granted.
  - N. **Dowagiac District Library (DDL):** Reich said construction continues to move along very well. The library is open part time using precautions to avoid the virus.
  - O. **Emergency Services Authority (ESA):** Butts reported that there had been sixteen priority one calls last month. He said that Pride Care hopes to build an ambulance garage near Five Mile Corner similar to the one it built in Dowagiac recently. Butts said the new contract is almost done.

- P. **Treasurer:** Fusko explained her written report. She said that her cemetery books are nearly all up to date. Fusko reported that the winter newsletter is nearly complete and will go to the printer next week.
  - Q. **Clerk:** Reich said that the two budget amendments are needed. ***Motion by Reich to increase the Building Inspector's Office Supplies line item by \$260.00 and cut the Building Inspector's Publications line item by \$260.00 and raise the Zoning Administrator's Office Supplies line item by \$100.00 and cut the Zoning Administrator's Mileage line item by \$100.00. Support by Griggs. Motion carried.***
  - R. **Supervisor:** Supervisor Butts: (1.) said that the Road Commission is advising people to check the condition of their mailbox before snow plowing starts so any necessary reinforcing can be done; (2.) reported that the meeting at Penn Township concerning off road vehicles did not allow public discussion.
  - S. **Township Website:** Reich said that Griggs has continued to work on updates as he gets them.
  - T. **MEANDRS:** Maley said there was no news.
11. **Payment of Bills:** ***Motion by Fusko to pay the list of bills as printed. Support by Maley. Motion carried.***
12. **Old Business:**
- A. **Nubour Road Drainage:** Butts said that the drainage problem on the west end of Nubour Rd. continues to be a problem. He said that the City of Dowagiac wants to address it because it has to be "fixed" so often as gravel washes down the road and fills up the drain. The Road Commission says that the only cure is to pave the portion of the road that comes down from in front of the Ausra home. The paved section would have paved shoulders that are raised to guide the water into drain minus the gravel that has been washing out the road and filling the drain. The cost—shared three ways between the City, the Road Commission and Wayne Township, would be about \$16,000.00 each.
  - B. **Siding & Roof:** There was no update.
  - C. **Rudy Road Drain:** Butts said that the City, the County Road Commission and Wayne Township will split the cost to repair the drain three ways.
  - D. **Water Grant:** There was no news.
13. **New Business:** There was no New Business.
14. **Public Comments:** There were no public comments.
15. **Adjournment:** ***Motion by Maley that the meeting be adjourned. Support by Fusko. Motion carried.***

The meeting was adjourned at 9:24 P.M.

Kurt Reich, Clerk