

**WAYNE TOWNSHIP BOARD
REGULAR MEETING MINUTES**

May 2, 2022

1. **Call to Order:** Supervisor Butts called the meeting to order at 7:32 P.M.
2. **Attendance:** Frank Butts, present; Kurt Reich, present; Judith Fusko, present; James Griggs, present; Frank Maley, present.
Citizens: Craig Yeager
3. **Pledge of Allegiance:** The pledge to the United States flag was led by Trustee Griggs.
4. **Invocation:** Supervisor Butts gave the invocation.
5. **Approval of Minutes: April 4, 2022 Board meeting: *Motion by Fusko to approve the minutes of the April 4, 2022 Board meeting as printed. Support by Maley. Motion carried.***
6. **Treasurer's Report: General Fund Balance: \$543,918.27; Receipts: \$14,808.66 Expenditures: \$36,629.13; New General Fund Balance: \$522,097.80; Fire Department Fund Balance (includes Sinking Funds): \$254,920.92; Receipts: \$35,300.69; Expenditures: \$37,869.21; New Fire Department Fund Balance: \$252,352.40; Trust and Agency Accounts (Property Taxes, Special Assessment, and Fire Escrow) Balance: \$190,102.05. *Motion by Reich to accept the Treasurer's Report as printed. Support by Maley. Motion carried.***
7. **Approval of Agenda: *Motion by Griggs to approve the Agenda as printed. Support by Fusko. Motion carried.***
8. **Guest Speaker:** none
9. **Public Comments: Mr. and Mrs. Bill Gibson:** Mr. and Mrs. Gibson presented a check to the Wayne Township Fire Department in appreciation for its service to them over the past year.
 - A. **Building Inspector:** There was no report.
 - B. **Zoning Administrator:** There was no report.
 - C. **Electrical Inspector:** No Electrical Permits were issued.
 - D. **Mechanical Inspector:** Seven Mechanical Permits were issued for \$1,305.00.
 - E. **Plumbing Inspector:** No Plumbing Permits were issued.
 - F. **Assessor:** There was no report.
 - G. **Cemetery Report:** Craig Yeager said there were no sales or burials to report.
 - H. **Fire Board:** Chief Butts said that there had been 10 runs in April. He said that he is working with the Volinia Township Supervisor to explain the contract Volinia Township has with the Wayne Township Fire Department for fire coverage with all of Volinia Township. Butts said that the fire department has kept its ISO rating of 5 which is important to insurance companies and the rates they charge for fire insurance.
 - I. **Blight Inspector:** Butts gave a full explanation of each case on the invoice report.
 - J. **Unsafe Building(s): Morton St. A-Frame:** Butts had no news to report.
 - K. **Zoning Violations:** See campers and trailers being lived in.
 - L. **Planning Commission:** There was no news.
 - M. **Zoning Board of Appeals:** Reich said that an application for a variance has been turned in but that a date for the hearing has not been set.
 - N. **Dowagiac District Library (DDL):** Reich said that things continue to run smoothly.
 - O. **Emergency Services Authority (ESA):** Butts went over the times on the reports that he had. He said that Pride Care is shorthanded—as are all ambulance services in the area.
 - P. **Treasurer:** Fusko went over her written report. She said that investment rates (on C.D.'s) are slowly going up. She went over the water district funds. *Motion by Griggs to allow Fusko to make an early payment on the water district loan. Support by Maley. Motion carried.*
 - Q. **Clerk:** Reich went over the reason Mandy Wallace has been helping him on QuickBooks and all all of the accounts he uses QuickBooks for. He said that Mandy is well versed in QuickBooks and has been able to help him a great deal. He asked that the Board approve the contract for Mandy. *Motion by Fusko to approve the contract with the Accounting firm of Jansen Valk Thompson Reahm, PC for the services of Mandy Wallace. Support by Griggs. Motion carried.*
 - R. **Supervisor:** Supervisor: Butts reported the following: **(1.)** the County Clerk had sent a letter with one Tax Reverted property in Wayne Township listed. He said that the Township must formally reject the property or it will become the responsibility of the Township (with its back taxes to be paid). *Motion by Fusko to notify the County Clerk that Wayne Township does not want the Tax Reverted property listed in the letter sent to Butts. Support by Maley. Motion passed;* **(2.)** gave a report on the meeting of the 911 committee; **(3.)** gave a report on a meeting of "Cass County Leaders"; **(4.)** reported on ARPA funding in the County; **(5.)** went over MTA seminars on Planning and Zoning; **(6.)** went over solar power articles in the MTA Journal.
 - S. **Township Website:** Griggs had no news.
 - T. **MEANDRS:** Maley said there will be a meeting on May 3.

10. **Payment of Bills: *Motion by Fusko to pay the list of bills. Support by Maley. Motion carried.***
 11. **Old Business:**
 - A. **ARPA Funds:** Butts said he had been able to get the required report in early.
 - B. **2022 Roadwork:** Butts said that none of the contracts the Board approved last month have been sent back and no bills for roadwork have arrived.
 12. **New Business:**
 - A. **Fire Works Permit for Todd Bounds:** Butts said that all of the appropriate paperwork and proof of insurance has been turned in. ***Motion by Reich to approve the Fire Works Permit for Todd Bounds for an exhibit on July 2. Support by Fusko. Motion carried.***
 13. **Public comments:** none
 14. **Adjournment: *Motion by Griggs to adjourn. Support by Maley. Motion carried.***
The meeting was adjourned at 9:27 P.M.
- Kurt Reich, Clerk