

**WAYNE TOWNSHIP BOARD  
REGULAR MEETING MINUTES**

**August 4, 2022**

1. **Call to Order:** Supervisor Butts called the meeting to order at 7:37 P.M.
2. **Attendance:** Frank Butts, present; Kurt Reich, present; Judith Fusko, present; James Griggs, present; Frank Maley, present.  
**Citizens:** Seventeen members of the public were present (most names are on the sign-in sheet).
3. **Pledge of Allegiance:** The pledge to the United States flag was led by Trustee Maley.
4. **Invocation:** Supervisor Butts gave the invocation.
5. **Approval of Minutes:** *Motion by Fusko to approve the minutes of the July 7, 2022 Board meeting as printed. Support by Maley. Motion carried.*
6. **Treasurer's Report:** **General Fund Balance:** \$418,675.45; **Receipts:** \$81,270.39. **Expenditures:** \$48,960.43; **New General Fund Balance:** \$450,985.41; **Fire Department Fund Balance (includes Sinking Funds):** \$246,828.53; **Receipts:** \$26,980.78; **Expenditures:** \$938.95; **New Fire Department Fund Balance:** \$272,870.36; **Trust and Agency Accounts (Property Taxes, Special Assessment, and Fire Escrow) Balance:** \$374,618.32. *Motion by Reich to accept the Treasurer's Report as printed. Support by Maley. Motion carried.*
7. **Approval of Agenda:** Butts requested that Security Cameras be added to Old Business as item C. and that Reviewing the Date of the September Board Meeting be added to New Business as item B. *Motion by Fusko to accept the amended agenda. Support by Maley. Motion carried.*
8. **Guest Speaker(s):** **A. Tom Langley:** Tom Langley, write-in candidate for County Commissioner, District 1, introduced himself to the audience; **B. Jim Lawrence:** Jim Lawrence, Republican County Commissioner District 2 candidate, introduced himself to the audience. He spoke briefly and said he is running to improve his community.
9. **Public Comments:** There were several speakers who addressed issues at Twin Lakes including road ends, piers, and blight. One particular road end that drew a lot of attention was Chestnut St. Olive St. was also discussed. Supervisor Butts then spoke to go over the issues that had been brought up. He reminded the audience that Twin Lakes is divided into three subdivisions dedicated to the property owners in their subdivision. Griggs said that if citizens of a subdivision want rules of that subdivision changed, 100% of the property owners would have to agree to the change(s). Butts suggested that groups of citizens could form committees to discuss issues and possibly meet with Township Board members. Butts did give answers to all of the issues brought up.
10. **A. Building Inspector:** Scott Saunders said that six Building Permits had been issued for \$1,256.00.  
**B. Zoning Administrator:** Mark Davis provided a printout of Zoning Department activities and sales since the spring.  
**C. Electrical Inspector:** Four Electrical Permits were issued for \$1,166.00.  
**D. Mechanical Inspector:** Four Mechanical Permits were issued for \$705.00.  
**E. Plumbing Inspector:** Two Plumbing Permits were issued for \$521.00.  
**F. Assessor:** Butts said the July Board of Review meeting was held and that five petitions were turned in. He said that the Board had answered them with the reply letters sent. Butts added that the State has ordered that the Board of Review can no longer grant or remove Personnel Residency Exemptions—that the Assessor alone has that authority.  
**G. Cemetery Report:** Craig Yeager said there had been three burials. He added that the large sassafras tree has been removed and the hole of the removed stump has been filled in.  
**H. Fire Board:** Chief Butts said that there had been 20 runs in July. He added that there were five runs yesterday due to storm damage to electrical service. Butts said that the Fire Board is considering joining Active 911 at a cost of \$300.00 per year. The system uses smart phones, Central Dispatch and regular phones. The system shows the activity and location of the firemen while they are on call.  
**I. Blight Inspector:** The blight report was discussed and filed.  
**J. Unsafe Building(s):** There is a burned house on Mead St. which the Building Inspector is working with the owner to get the case through probate and get the house removed. Saunders said he is also working on getting the A-frame condemned and torn down. A hearing is scheduled for August 10.  
**K. Zoning Violations:** Butts said there is an issue of a full bath being installed in a garage at Twin Lakes. The Zoning Ordinance does not currently allow this.  
**L. Planning Commission:** see "New Business."  
**M. Zoning Board of Appeals:** There has not been any new hearings.  
**N. Dowagiac District Library:** Reich said the library continues to operate well. He said there are many different programs for all age groups and most of the programs are usually well attended.  
**O. Emergency Services Authority:** Butts went over the monthly reports and time responses. He

said the quarterly meeting had been held. Butts said three new ambulances are being put into service. He said there is a shortage of trained ambulance personnel.

**P. Treasurer:** Fusko had an excellent written report as usual. She said the mapping training is set for August 24.

**Q. Clerk:** Reich pointed out the need for a budget amendment of the Election Supplies line item. **Motion by Reich to add \$1,500.00 to the Election Supplies line item. Support by Fusko. Roll call vote: Kurt Reich, yes; Judith Fusko, yes; Frank Maley, yes; Jim Griggs, yes; Frank Butts, yes. With five yes votes and zero no votes the motion to amend the budget passed.**

Reich reported to the Board highlights of the August 2, 2022 primary election. He said the tabulator jammed three times when ballots which had been counted got stuck as they were dropping into the ballot bin. Reich said that Rob Hall had easily pulled the ballots free. However, a short time later the tabulator stopped accepting ballots. Reich called ElectionSource to report the problem. After several suggested attempts to correct the problem, ElectionSource said they would report the problem to one of their "traveling techs" in the area. Reich was told that the tech would be calling him in about twenty minutes with a time when the tech could arrive at the Township Hall. This did occur and when the tech arrived he tried to fix the tabulator. After several attempts at "cleaning" the ballot pathway through the tabulator, the tech informed Reich that he would bring in a substitute tabulator to replace the broken tabulator. He said that all the records on the tabulator being replaced were on the memory cards which would be put in the replacement and then sealed. The tech told Reich the Township's tabulator would be fixed and returned. Reich said the replacement tabulator worked fine the rest of the day. (While the tabulator was out of commission, the voters were instructed to place their ballots in the emergency bin. Those ballots were run through the replacement tabulator when there was a break in the voting.) Reich also reported that during the day some voters said they did not like the Dominion tabulator and didn't trust those tabulators. The Election Inspectors thanked all the voters for voicing their opinions. The Election Inspectors include three new persons. Two were young people--one in high school and one in college. Reich said all of the new Inspectors did a great job.

**R. Supervisor:** Supervisor: Butts reported on some issues he had helped some township residents with.

**S. Township Website:** Griggs said that he needs up-to-date information from Reich on terms of office of David Accoe of the Cemetery Committee.

**T. MEANDRS:** Maley said no meeting had been held.

10. **Payment of Bills: Motion by Griggs to pay the list of bills. Support by Maley. Motion carried.**

11. **Old Business:**

**A. Cloud Permit Program:** Scott Saunders, township Building Inspector, was present to give more information and answer questions. Saunders went over the fee schedule the township Board would be expected to pay in comparison with the other three townships Saunders is working with. There were several questions about how the program would be administered. Saunders was able to answer the questions. **Motion by Butts to approve the Cloud Permit Program. Support by Fusko. Motion carried.**

**B. ARPA Funds:** Butts asked the Board members to be thinking about how the ARPA funds should be spent.

**C. Security Cameras:** Butts said that Kerry Collins had met with Jim Griggs about where security cameras should be placed to be most effective. Griggs said that Collins is working on putting a proposal together to present to the Board.

12. **New Business**

**A. Ambulance Special Assessment Hearing:** There needs to be a public hearing to set the Ambulance Special Assessment rate. The Board meeting is set for September 8. There was consensus to hold the public hearing at 7:30 P.M. preceding the Board meeting.

**B. Schedule Change:** Due to Labor Day, the Township Board meeting will be held on Thursday, September 8. This is in conflict with the scheduled quarterly Planning Commission meeting. **Motion by Fusko to move the Planning Commission meeting to Thursday, September 15 at 7:30 P.M. Support by Maley. Motion carried.**

13. **Public comments: A. COVID Funds:** There was a question about how and where COVID funds at the County level are being spent. Butts suggested that the person asking the question contact the County Administrator for the answer to her question; **B. Trailers with no septic or water:** Butts explained the process the township is using to get people to remove illegal trailers and the costs associated with such actions.

14. **Adjournment: Motion by Griggs to adjourn. Support by Maley. Motion carried.**  
The meeting was adjourned at 9:43 P.M.

Kurt Reich, Clerk