

**WAYNE TOWNSHIP BOARD  
REGULAR MEETING MINUTES**

**July 7, 2022**

1. **Call to Order:** Supervisor Butts called the meeting to order at 7:32 P.M.
2. **Attendance:** Frank Butts, present; Kurt Reich, present; Judith Fusko, present; James Griggs, present; Frank Maley, present.  
**Citizens:** Craig Yeager
3. **Pledge of Allegiance:** The pledge to the United States flag was led by Trustee Maley.
4. **Invocation:** Supervisor Butts gave the invocation.
5. **Approval of Minutes:** *Motion by Maley to approve the minutes of the June 6, 2022 Board meeting as printed. Support by Fusko. Motion carried.*
6. **Treasurer's Report:** **General Fund Balance:** \$522,097.80; **Receipts:** \$59,752.54. **Expenditures:** \$66,099.13; **New General Fund Balance:** \$515,751.21; **Fire Department Fund Balance (includes Sinking Funds):** \$252,352.40; **Receipts:** \$6,537.20; **Expenditures:** \$7,801.90; **New Fire Department Fund Balance:** \$251,087.70; **Trust and Agency Accounts (Property Taxes, Special Assessment, and Fire Escrow) Balance:** \$186,923.40. *Motion by Reich to accept the Treasurer's Report as printed. Support by Maley. Motion carried.*
7. **Approval of Agenda:** *Motion by Maley to accept the agenda as printed. Support by Fusko. Motion carried.*
8. **Guest Speaker(s):** none
9. **Public Comments:** none
10.
  - A. **Building Inspector:** There was no current report.
  - B. **Zoning Administrator:** There was no report.
  - C. **Electrical Inspector:** Four Electrical Permits were issued for \$569.50.
  - D. **Mechanical Inspector:** Three Mechanical Permits were issued for \$412.00.
  - E. **Plumbing Inspector:** No Plumbing Permits were issued.
  - F. **Assessor:** Butts said the July Board of Review meeting will be held on July 19, 2022 at 1:30 P.M.
  - G. **Cemetery Report:** Craig Yeager said there had not been any sales and that there had been one cremation burial
  - H. **Fire Board:** Chief Butts said that there had been 14 runs in June. He added that 1/3 of Volinia had been hit very hard by the latest storm. Butts said that the department is applying to the DNR for a grant for new bottles for the Scot Packs.
  - I. **Blight Inspector:** The blight report was discussed and filed.
  - J. **Unsafe Building(s):** There is a burned house on Mead St.
  - K. **Zoning Violations: M-51** Butts said the business is staying within the Zoning Ordinance guidelines.
  - L. **Planning Commission:** The MTA is holding a meeting in Lawrence concerning zoning and planning. The cost is \$103/person. *Motion by Butts to sponsor up to five attendees. Support by Fusko. Motion carried.* The Planning Commission will be e-mailed the details with interest sent to Reich by July 25.
  - M. **Zoning Board of Appeals:** The Zoning Board of Appeals met June 2 and after considerable discussion voted to grant the two variances applied for.

**Presentation by Scott Saunders:** At this point in the meeting Scott Saunders presented much information on two items:

1. **Procedure to handle hazardous buildings:** Saunders said he is working with the township's attorney and local townships on getting rid of hazardous buildings in a timely manner. After his description of the plan *motion by Fusko for Saunders to proceed with the plan to enforce the Hazardous Building Code. Support by Butts. Motion carried.*
  2. **Cloud Permit Program:** Saunders described a program that could involve four townships issuing permits online. There was consensus for Saunders to bring back more details at the August meeting.
- N. **Dowagiac District Library:** Reich said the library continues to operate well. He said there are many different programs for all age groups and most of the programs are usually well attended.
  - O. **Emergency Services Authority:** Butts went over the monthly reports and time responses.
  - P. **Treasurer:** Fusko had an excellent written report as usual. She went over tax deferment programs that are available. Fusko reported the new mapping program that is available online. She said she is willing to set up a training session for interested township employees. *Motion by Reich to allow Fusko to set up such a training session. Support by Fusko. Motion carried.*
  - Q. **Clerk:** Reich pointed out the need for a budget amendment in the Cemetery budget. *Motion*

*by Fusko to move \$300.00 from the Cemetery Improvements line item to the Cemetery Operating Supplies line item. Support by Maley. Motion carried.*

R. **Supervisor:** Supervisor: Butts reported the following: (1.) Cost Recovery bills; (2.) discussed batteries for the two defibrillators—one in the Fire Department and one in the Township Hall.

S. **Township Website:** Griggs said that he needs up-to-date information from Reich on terms of office for the Fire Board. He relayed information on security cameras that could be purchased with grant money from the State to secure elections. Griggs shared information on costs of color printers. *Motion by Fusko to allow Griggs to spend up to \$700.00 for the purchase of a new color printer. Support by Maley. Motion carried.*

T. **MEANDRS:** Maley said no meeting had been held.

10. **Payment of Bills:** *Motion by Butts to pay the list of bills with the addition of reimbursing Griggs for paying for a new computer for the Clerk. Support by Fusko. Motion carried.*

11. **Old Business:**

A. **ARPA Funds:** ARPA funds were deposited into the General Fund and then a portion was put into the Fire Fund to cover appropriate spending.

B. **Ordinance # O-22-07-01: Sewer Use and Rate Ordinance for Connections to the City of Dowagiac:** *Motion by Frank L. Butts to adopt Ordinance # O-22-07-01. Support by Frank Maley. Roll call vote: Frank Butts, yes; Kurt Reich, yes; Judith Fusko, yes; Frank Maley, yes; James Griggs, yes. With five yes votes and zero no votes, Butts declared the ordinance adopted.*

12. **New Business**

A. **Parking Lot Striping:** Reich and Fusko said the parking lot needs to have new stripes to fulfill federal government regulations for the election and treasury regulations. *Motion by Reich to have the parking lot re-striped. Support by Fusko. Motion carried.*

B. **Fire Administrative Board Appointments:** Reich said that the terms of Jim Lawrence and Don Wolford are expiring this month. Butts said that both wish to be re-appointed. *Motion by Griggs to re-appoint Jim Lawrence and Don Wolford to the Fire Administrative Board with terms to expire in 2028. Support by Maley. Motion carried.*

13. **Public comments:** none.

14. **Adjournment:** *Motion by Griggs to adjourn. Support by Maley. Motion carried.*

The meeting was adjourned at 10:10 P.M.

Kurt Reich, Clerk